CIC® Initial Exam Eligibility Requirements

Successful CIC® certification indicates competence in the actual practice of infection prevention and control and healthcare epidemiology.

*Please note, CBIC Staff cannot pre-screen eligibility inquiries/requests or specifics.

Requirements:
To be eligible to take the CIC® initial examination, the following requirements must be met AT THE TIME OF APPLICATION:

1. You are directly responsible for the infection prevention and control program/activities in a healthcare setting, and this is reflected in your current job description.

2. You have completed a post-secondary degree in a health-related field including, but not limited to, medicine, nursing, laboratory technology, public health, or biology.
   a. What qualifies as “post-secondary”?
      i. LVN/LPN, Diploma RN, DPN, Associate’s, Bachelor’s, Master’s, Doctorate

3. Work experience (active engagement) in infection prevention, as determined by a current job description, for compensation.
   a. You have at least one year of full-time employment
   b. OR two years part-time employment
   c. OR completed 3000 hours of infection prevention work experience earned during the previous three years.

4. Required practice elements:
   a. Identification of infectious disease processes
   b. Surveillance and epidemiologic investigation
   c. Preventing and controlling the transmission of infectious agents
   d. Environment of care
   e. Cleaning/sterilization/disinfection/asepsis
i. At least two of the remaining 3 elements must be accounted for:

1. Employee/occupational health
2. Management and communication
3. Education and research

Required Documentation:

1. Attestation statement
   a. Completed, signed and dated by supervisor.

2. Proof of degree
   a. Diploma or Transcript (official or unofficial); a letter will not be sufficient.

3. An official job description signed by immediate supervisor/manager.
   a. A letter written by your supervisor, colleague and/or HR department is not a sufficient job description document.
   b. The job description must be on the official letterhead of your employer entailing your duties and requirements of the position you hold along with a signature from your manager or supervisor.
   c. Current positions only – do not provide job descriptions from previous employers.

4. CV/Resume
   a. What is a CV?

What types of job titles fit these requirements?

Listed below are some job titles that may fit the CIC® requirements:

- Infection Preventionist/Infection Control Link Nurse
- RN Infection Preventionist
- Epidemiologist (also includes Hospital Epidemiologist)
- Public Health

Note that all applications will be reviewed thoroughly to determine a candidate’s true eligibility. If, during the review, an applicant is found to be ineligible, the applicant will be refunded in full.