



CIC® Initial Exam Eligibility Requirements

Successful CIC® certification indicates competence in the actual practice of infection prevention and control and healthcare epidemiology.

**Please note, CBIC Staff cannot pre-screen eligibility inquiries/requests or specifics.*

Requirements:

To be eligible to take the CIC® initial examination, the following requirements must be met AT THE TIME OF APPLICATION:

- 1. You are directly responsible for the infection prevention and control program/activities in a healthcare setting, and this is reflected in your current job description.**
- 2. You have completed a post-secondary degree in a health-related field including, but not limited to, medicine, nursing, laboratory technology, public health, or biology.**
- 3. Work experience (active engagement) in infection prevention, as determined by a current job description, for compensation.**
 - a. You have at least one year of full-time employment
 - b. OR two years part-time employment
 - c. OR completed 3000 hours of infection prevention work experience earned during the *previous three years*.
- 4. Required practice elements:**
 - a. Identification of infectious disease processes
 - b. Surveillance and epidemiologic investigation
 - c. Preventing and controlling the transmission of infectious agents
 - d. Environment of care
 - e. Cleaning/sterilization/disinfection/asepsis
 - i. At least two of the remaining 3 elements must be accounted for:**
 1. Employee/occupational health

2. Management and communication
3. Education and research

Required Documentation:

1. [Attestation statement](#)

- a. Completed, signed and dated by supervisor.

2. **Proof of degree**

- a. Diploma or Transcript (official or unofficial); a letter will not be sufficient.

3. **An official job description signed by immediate supervisor/manager.**

- a. A letter written by your supervisor, colleague and/or HR department is **not** a sufficient job description document.
- b. The job description must be on the official letterhead of your employer entailing your duties and requirements of the position you hold along with a **signature from your manager or supervisor.**
- c. **Current positions only – do not provide job descriptions from previous employers.**

4. **CV/Resume**

- a. [What is a CV?](#)

What types of job titles fit these requirements?

Listed below are some job titles that *may* fit the CIC® requirements:

- Infection Preventionist/Infection Control Link Nurse
- RN Infection Preventionist
- Epidemiologist (also includes Hospital Epidemiologist)
- Public Health

Note that all applications will be reviewed thoroughly to determine a candidate's true eligibility. If, during the review, an applicant is found to be ineligible, the applicant will be refunded in full.