

REQUEST FOR TESTING ACCOMMODATION

The Test: Certification Board of Infection Control & Epidemiology, Inc. ("CBIC") administers computer-based tests that are taken either at a proctored testing center or at home. Depending on the test, (i) the test involves answering 100 to 150 questions and (ii) the test candidate will be required to be available for two to three and a half hours.

To request an accommodation, both parts A and B must be completed. CBIC and its testing partners will consider implementing reasonable accommodation requests. CBIC may not be able to provide testing accommodations for candidates taking the test at home. This request shall expire on the first (1st) anniversary of the latest date signed below, but the Candidate may thereafter submit a new request.

Part A Candidate Information and Consent

By signing below, I give my permission for the person described in Part B to provide to, and discuss with, CBIC staff my records and history as they relate to this request for accommodation.

Signature: _____ Date: _____

Candidate Name: _____

Candidate Telephone and Email: _____

Requested/Scheduled Examination Site: _____

Requested/Scheduled Date of Examination: _____

Part B Documentation of Limitation

In my professional capacity, I have treated or known the Candidate since _____ (date). Based on the description of the Test above and my treatment or knowledge of the Candidate, please consider the following:

(1) Please describe the Candidate's specific physical or mental impairment that substantially limits one or more life activities and which would impair the Candidate's ability to take the Test.

(2) In your professional opinion, please describe the suggested accommodation to address the impairment described above relative to the Test.¹

Signature: _____ Date: _____

Printed Name and Title/Profession: _____

Address: _____

Telephone and Email: _____

License # (if applicable) _____

¹ An accommodation might be, for example, a large-format reader, a separate testing room, or additional time.