



Recertification is achieved every 5 years by earning a minimum of 40 units/points from the projects or activities outlined in the Candidate Handbook, covering at least six domains. Domains refers to the eight categories of the examination. Candidates must submit a “professional portfolio” using the interactive online submission system. Continuing Education, hereby referred to as Infection Prevention Units (IPUs), can be achieved through a variety of ways:

Presentation *(2 IPUs per one hour of presentation time/1 IPU per abstract)*

- Speaking at Chapter, State, and national conferences (e.g., APIC Chapter, IPAC Canada Chapter, State HAI Conference, [IPAC Canada Annual Conference](#), [APIC Annual Conference](#), [SHEA Conference](#))
- Delivering a webinar with a primary focus on infection prevention and control
- Primary author of an abstract presentation at a national conference (e.g., [APIC](#), [IPAC Canada](#), [SHEA](#), and [IDSA](#))

Publications *(5 IPUs per publication)*

- Peer reviewed journal only with topics specific to infection prevention and control – examples include [AJIC](#), [CJIC](#), [ICHE](#), [ASM](#), etc.
- Authoring/co-authoring evidence-based guidelines (e.g., CDC, IHI, professional organization), prevention guides (e.g. APIC [Prevention Strategist](#)), or similar publication related to the field of infection prevention and control

Academic education *(10 IPUs per program completion, 2 IPUs per year of enrollment, with maximum of 10)*

- Enrolled in accredited programs that offer specific education that would advance the profession of infection prevention and control (e.g., certification in statistic, MPH, MSN, project management, etc.)

National conferences *(up to 10 IPUs per attendance at conference, must have proof of attendance)*

- Attending APIC, SHEA, IPAC, and IDSA national conferences are eligible for up to 10 IPUs
- Other related conferences (e.g., AORN, AAMI, ASM, ANCC, SGNA) are eligible for 1 IPU per hour per infection prevention related session attended, up to 10 IPUs total
- All conferences attended must have proof of session attendance

Organizational multi-day education offerings *(10 IPUs per completed education offering, must have proof of attendance)*

- Attending related education offerings provided by national organizations (e.g., SHEA collaborative, [APIC-SHEA Joint Leadership Development Course](#))
- Entry level education does not meet criteria for IPU



Professional organizations participation (5 IPU per committee participation, must provide proof (e.g.; appointment letter)).

- Participate on a local, state, or national level as a committee member or in an elected position (e.g., APIC, SHEA, HICPAC, IDSA, IPAC Canada committee member or chair, board member)

Research (5 IPU per research activity)

- Involved in an approved local facility IRB, State or federally funded research activity that is specific to advancing the profession of infection prevention and control (e.g., listed as a principal member of the investigational team)

Teaching (1 IPU per hour of instruction, max of 5 IPU per recertification period)

- Provide documentation that supports teaching specific topics related to infection prevention and control for an accredited institution (e.g., nursing school, public health, etc.)

Education modules: online, paper, or live format (1 IPU per module, up to 15 IPU per recertification period)

- Complete offerings from an accredited/vetted source that provide continued education credits specific to the domains (e.g., APIC, CDC, SHEA, IDSA, IPAC)

Each project and activity has defined values. All submitted categories are required to be from an accredited organization. Pre-approval of non-defined activities will be addressed on a case by case basis by the Exam Advisory Committee. Portfolios are developed using these values to equal a minimum of 40 IPU. The portfolio will be reviewed to ensure it meets the recertification requirements. A randomized audit shall occur by the Exam Advisory Committee with assistance from CBIC staff unless there is an obvious discrepancy upon submission.