

CBIC AL-CIP Template

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Toyota Production System (TPS) | Lean Management Certified

Introduction: Congratulations on taking the next step toward earning your Advanced Leadership Certification in Infection Prevention and Control (AL-CIP)! This template is designed as an optional resource to help guide you in organizing and presenting your portfolio. It provides a structured approach to ensure that each domain—Leadership and Professionalism—is addressed in full, with clear rationales and supporting evidence aligned to the competencies outlined in the AL-CIP Candidate Handbook. However, please review the handbook in its entirety for additional required elements. While use of this template is not required and does not guarantee a passing score, it can serve as a helpful tool to keep your submission comprehensive, consistent, and focused on demonstrating the impact of your contributions to infection prevention and control practices. Please review all official requirements in the Candidate Handbook before finalizing your materials.

[AL-CIP Candidate Handbook](#)

Handbook requires a portfolio-based assessment with eight unique written rationales and eight pieces of evidence, mapped to two domains.

Note:

- A single piece of evidence could be used as an example up to 3 times.
- Review “Helpful Hits” in Handbook before starting.
- Scoring Rubric

Rationale Rating Scale:

Absent (0)	Limited (1)	Solid (2)	Significant (3)
Rationale is missing, lacks any logical flow, or is unrelated to the selected Sub-Competency, or lacks any persuasive elements to connect the candidate's work to the Sub-Competency	Rationale illustrates some connection to the selected Sub-Competency, but that connection is not effectively presented, is unclear or vague, or does not fully address the Sub-Competency	Rationale is clear, understandable, and adequately describes a connection between the candidate's work and the Sub-Competency.	Rationale is well organized and clearly communicated. Nothing additional is needed to illustrate connection between applicants' work and the Sub-Competency

Evidence Rating Scale:

Absent (0)	Limited (1)	Solid (2)	Significant (3)
Evidence is either missing, or unrelated /irrelevant to the Sub-Competency.	Evidence is somewhat connected to the Sub-Competency, but that connection is tenuous or indirect, or there are gaps/discrepancies between the evidence and the rationale.	Evidence is adequately aligned to the Sub-Competency, and there are few, if any, discrepancies between the evidence and the rationale.	Evidence is comprehensive and very clearly illustrates that the candidate's work is aligned with the Sub-Competency. Nothing else is needed to illustrate a connection and no discrepancies exist between the evidence and rationale.

Domain 1: Leadership

[Competency Number]: [Competency Title]

Sub-Competency [Sub-Competency Number]: [Sub-Competency Title]

Evidence: [Single piece of evidence-Word, PDF, Excel, PowerPoint]

Title: [Title of the Evidence]

Description: [Brief description of the evidence]

Rationale: [why it is relevant to the assessment criteria]

Significance of Evidence: Explain why this piece of evidence is significant. What makes it important in the context of infection prevention and control?

Support for Claims: Describe how this evidence supports your claims or objectives. What specific aspects of your work does it highlight?

Relevance: Discuss the relevance of this evidence to the sub-competency. How does it align with the goals and criteria of the AL-CIP assessment?

Impact of Contributions: Detail the impact of your contributions. What changes or improvements resulted from your work? How did it influence infection prevention and control practices?

Evidence of Impact: Provide concrete examples or data that demonstrate the impact of your contributions. This could include metrics, feedback, or outcomes that resulted from your work.

Domain 2: Professionalism

[Competency Number]: [Competency Title]

Sub-Competency [Sub-Competency Number]: [Sub-Competency Title]

[why it is relevant to the assessment criteria]

Sub-Competency [Sub-Competency Number]: [Sub-Competency Title]

Evidence: [Single piece of evidence -Word, PDF, Excel, PowerPoint]

Title: [Title of the Evidence]

Description: [Brief description of the evidence]

Rationale: [why it is relevant to the assessment criteria]

Significance of Evidence: Explain why this piece of evidence is significant. What makes it important in the context of infection prevention and control?

Support for Claims: Describe how this evidence supports your claims or objectives. What specific aspects of your work does it highlight?

Relevance: Discuss the relevance of this evidence to the sub-competency. How does it align with the goals and criteria of the AL-CIP assessment?

Impact of Contributions: Detail the impact of your contributions. What changes or improvements resulted from your work? How did it influence infection prevention and control practices?

Evidence of Impact: Provide concrete examples or data that demonstrate the impact of your contributions. This could include metrics, feedback, or outcomes that resulted from your work.