



# Infection Prevention Units (IPUs) Overview

All currently certified (CIC® & LTC-CIP®) professionals in infection prevention and control are eligible for recertification during the year that their certification is due to expire. Recertification is required every five years to maintain the CIC® and LTC-CIP® designations. Certificants who choose to recertify using continuing education (IPUs) must submit a professional portfolio and can access and enter IPUs in their professional portfolio once they are certified.

## Qualifying Categories for Earning IPUs

Online, paper, or live format education	1 IPU per activity hour
Local, National, or International Conferences and Workshops	5 IPUs per single-day conference OR 10 IPUs per multi-day conference OR 1 IPU/hour per session
Academic education	10 IPUs per program completion
Publications	5 IPUs per publication
Presentation	2 IPUs per one hour of presentation time/ 1 IPU per poster/ 1 IPU per abstract
Professional organization participation	3 IPUs per year
Teaching	1 IPU per hour of instruction
Research	5 IPUs per research activity

## PROCESS



### STEP 1

Access professional portfolio on CBIC website after earning initial certification.



### STEP 2

Record activities for IPUs



### STEP 3

Upload verification documents to professional portfolio



### STEP 4

Submit portfolio and fee by December 1 of your expiration year.



### STEP 5

Portfolio is reviewed



### STEP 6

If successful, new five year recertification period begins

## Requirements:

Each item must have an assigned domain that corresponds to at least one of the categories of the examination.

CIC® certificants must earn 40 IPU's within at least six of the eight domains.

1. Identification of Infectious Disease Processes
2. Surveillance and Epidemiologic Investigation
3. Preventing/Controlling the Transmission of Infectious Agents
4. Employee/Occupational Health
5. Management and Communication
6. Education and Research
7. Environment of Care
8. Cleaning, Disinfection, Sterilization of Medical Devices and Equipment

LTC-CIP® certificants must earn 40 IPU's within at least seven of the nine domains. Five out of the required 40 IPU's must be within the long-term care settings content domain.

1. Long-Term Care Settings
2. Management and Communication of the Infection Prevention Program
3. Identification of Infectious Diseases
4. Surveillance and Epidemiologic Investigation
5. Prevention and Control of Infectious and Communicable Diseases
6. Environment of Care
7. Cleaning, Disinfection, Sterilization of Medical Devices and Equipment
8. Antimicrobial Stewardship
9. Employee/Occupational Health

## Diversity, Equity and Inclusion (DEI)

The CBIC Board recommends candidates earn at least two IPU's from DEI and Health Equity within healthcare as a part of the minimum required 40 IPU's. DEI and Health Equity should be self-evident in the title or learning objectives.



## What to Expect After Submitting Your Portfolio

The entire application process can take up to 30 days from date of receipt. Please allow 30 days after submitting your professional portfolio before contacting CBIC. Once your professional portfolio has been reviewed, you will receive an email indicating whether your portfolio units met the prescribed criteria. The recertification portfolio must be submitted by **December 1 of the candidate's recertification year.**

## CBIC Contact Information

Website [www.cbic.org](http://www.cbic.org)  
Email [info@cbic.org](mailto:info@cbic.org)  
Phone 202-454-2625

