

Category	Description of Activity	Number of Infection Prevention Units (IPUs)	Maximum Number of IPUs	Examples of Participating Providers	Required Documentation
Online, print, or live format education	Complete offerings from an accredited or approved source that provide continuing education credits specific to the domains that are at minimum one hour in length	1 IPU per activity hour (no partial credit)	No max	APIC, CDC, CSTE, SHEA, IDSA, IPAC Canada, Public Health Ontario	Certificate of completion/attendance
	Read scientific publications from an accredited or approved source that provides continuing education credits upon completion of an assessment	1 IPU per activity hour	5 IPUs max	CDC, AORN	
Local, National or International conferences and workshops	Attendance at local, national or international infection prevention and control conferences or workshops	5 IPUs per single-day conference or workshop OR 10 IPUs per multi-day conference or workshop	No max	Local APIC chapters, Local IPAC Canada Chapters, APIC, IPAC Canada, IDSA, IFIC	Certificate of attendance
	Other related conferences with infection prevention sessions that are not specifically infection prevention and control centric	1 IPU per session hour	No max	AORN, AAMI, ANCC, ASM, SGNA	
Academic education	Completion of an accredited program that offers specific education that would advance the profession of infection prevention and control	10 IPUs per program completion	10 IPUs max	Certificate program in statistics or project management, MPH, MSN,	Copy of official or unofficial transcripts with institution name visible OR Copy of diploma, with institution name visible
Publications	Published in a peer reviewed journal covering topics specific to infection prevention and control. <i>Letters to the editor not accepted.</i>	5 IPUs per publication	No max	AJIC, CJIC, ICHE, ASM	Copy of article, guidelines, prevention guide, or other publication, ensuring your participation as author or co-author, title of written work, date of publication, and a subject synopsis is visible
	Authoring/co-Authoring evidence-based guidelines, prevention guides, or similar publication related to the field of infection prevention and control.	5 IPUs per publication	No max	CDC, IHI, professional organization, APIC prevention guide	

Presentation	Speaking at chapter, state, regional, national, and international conferences. Delivering a webinar with a primary focus on infection prevention and control.	2 IPU per one hour of presentation time (no partial credit)	No max	APIC chapter, IPAC chapter, State HAI conference, IPAC Canada, APIC, SHEA, IFIC	Letter or verification from conference organizer on official organization letterhead Contains your name, the name of the webinar or presentation, the date of the webinar or presentation, and a synopsis of webinar or presentation focus OR Copy of brochure/flyer/conference schedule indicating name of presenter, date/time presented and presentation
	Presenting a poster at a national or international conference on a topic related to infection prevention and control	1 IPU per poster presentation	No max	APIC, IPAC Canada, SHEA, IFIC, and IDSA	
	Primary author of an abstract presentation at a national or international conference	1 IPU per abstract	No max	APIC, IPAC Canada, SHEA, IFIC, and IDSA	
Participation in a professional organization	Participate on a local, state, national, or international level as a committee member or in a position of voluntary leadership within the healthcare industry.	3 IPU per year	No max	County, state, national, or international health Committees, APIC/SHEA /IPAC/IFIC committee or board member	Appointment letter on letterhead of organization or Board (separate letter for each role held) Contains your name, your role held, the dates of term, and the signature from committee chair or organization leader/chapter President
	Elected position on a Board	3 IPU per year	No max	APIC, SHEA, IDSA, IFIC, IPAC Canada	
Participation in a mentorship program	Showcase leadership skills via participation in a formal mentorship program through a professional organization related to infection prevention and control	3 IPU per year of program participation	No max	APIC, IPAC Canada, IDSA, SHEA, university sponsored programs	Certificate of Participation from the organization OR Verification letter on letterhead from the professional organization containing your name, the dates of participation, and the signature from the organization's program leader
Teaching	Teaching specific topics related to infection prevention and control for an accredited institution	1 IPU per hour of instruction	Max of 5 IPU per recertification period	Nursing school, public health program, etc.	Copy of course or class syllabus outlining infection prevention teaching AND Verification letter (separate letter for each course or class) Contains your name, the dates of course, the number of hours of instruction, the name of accredited institution, and the Signature from institution contact (e.g. chancellor, professor, academic dean, President, etc.)
Research	Involved in an approved local facility IRB, State, or federally funded research activity that is specific to advancing the profession of infection prevention and control (e.g. listed as a principal member of the investigational team)	5 IPU per research activity	No max	Active participation in a study sponsored by APIC	A report ensuring your participation in the research and a subject synopsis is visible OR Verification letter Contains your name, the dates of participation, your role in the research (e.g., writer, investigator, etc.), and the source of funding