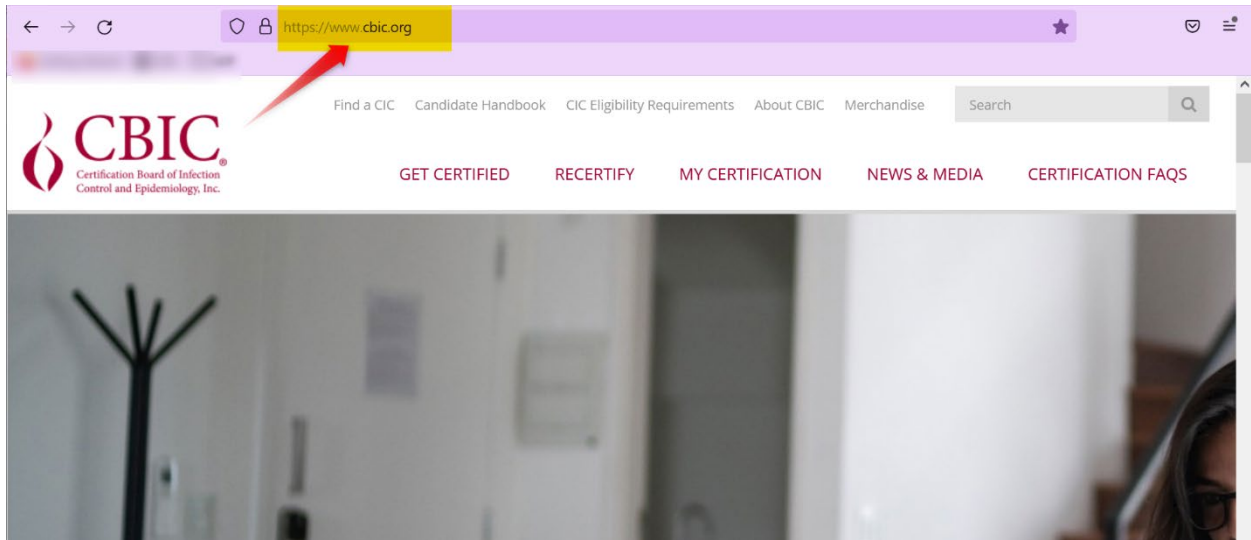
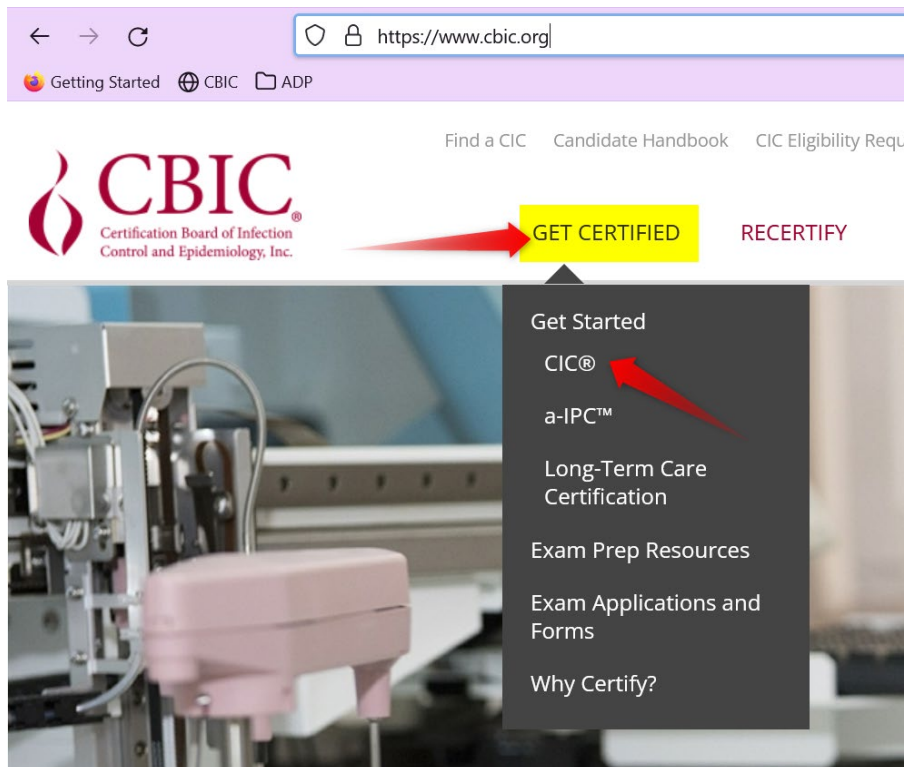


# How to apply for the CIC Examination

1. Begin on the CBIC Home Page: <https://www.cbic.org/>.



2. Hover your mouse over the "GET CERTIFIED" tab, and click the link for CIC®.



3. Now you'll be on "About the CIC® Exam" page. <https://www.cbic.org/CBIC/CIC-Certification/About-the-Examination.htm> Scroll down to the "Apply for the CIC" header.


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## Apply for the CIC®


1. Create a login and password.
  - **New Users:** Follow this link to create a login and password: <https://secure.cbic.org/imiscbic/cbic/create-account.aspx> You will need an active email address to proceed.
  - **Returning Users:** For those who have applied before or already have a login, follow this link to either sign-in to your profile or to reset your login and password: <https://secure.cbic.org/imiscbic/cbic/profile/>
2. Fill out an application.
  - **Apply online**
4. New users that do not have an existing CBIC account should click the below link to create a new account: <https://secure.cbic.org/imiscbic/cbic/create-account.aspx>.

## Apply for the CIC®

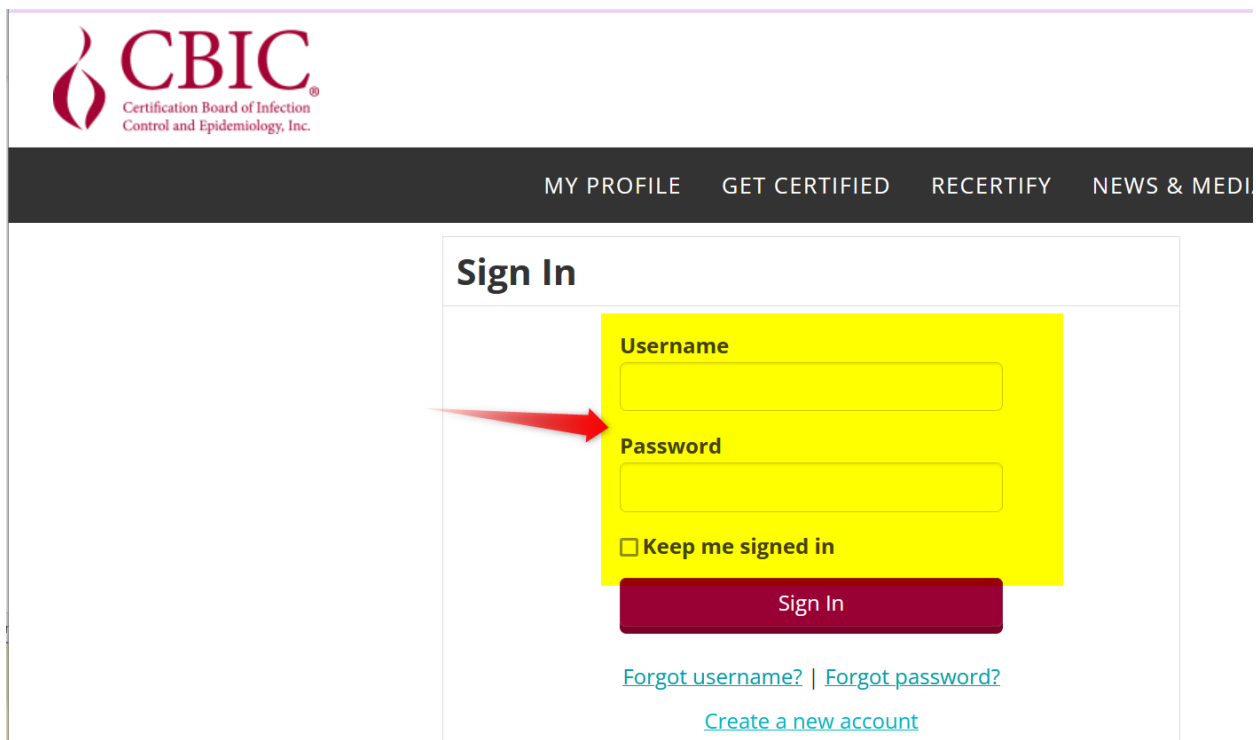
1. Create a login and password.
    - **New Users:** Follow this link to create a login and password: <https://secure.cbic.org/imiscbic/cbic/create-account.aspx> You will need an active email address to proceed.
    - **Returning Users:** For those who have applied before or already have a login, follow this link to either sign-in to your profile or to reset your login and password: <https://secure.cbic.org/imiscbic/cbic/profile/>
  2. Fill out an application.
    - **Apply online**
- 

5. Once your account has been created, return to [About the CIC Exam](#) page and click the “**Apply online**” link: <https://secure.cbic.org/imiscbic/cbic/application>.

## Apply for the CIC®

1. Create a login and password.
  - **New Users:** Follow this link to create a login and password: <https://secure.cbic.org/imiscbic/cbic/create-account.aspx> You will need an active email address to proceed.
  - **Returning Users:** For those who have applied before or already have a login, follow this link to either sign-in to your profile or to reset your login and password: <https://secure.cbic.org/imiscbic/cbic/profile/>
2. Fill out an application.
  - **Apply online** 

6. Enter your Username and Password and click “**Sign In**” to sign into your CBIC account.



**CBIC**  
Certification Board of Infection  
Control and Epidemiology, Inc.

MY PROFILE GET CERTIFIED RECERTIFY NEWS & MEDIA

### Sign In

Username

Password

Keep me signed in

Sign In

[Forgot username?](#) | [Forgot password?](#)

[Create a new account](#)

7. Once logged in, click the **“Start My Application”** button.

**Genesis Uricochea**

CBIC ID 131632



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## CIC Certification Application

[Eligibility Guidelines](#)

Congratulations! You are eligible to order CIC exam. Questions regarding eligibility guidelines should be direct to [info@cbic.org](mailto:info@cbic.org)

Start My Application



8. The next screen will list your name and preferred mailing address. Click “Continue”.



MY PROFILE GET CERTIFIED REC

## Jessica Dangles

Executive Director

CBIC

### Preferred Mailing

1400 Crystal Dr  
Ste 900  
Arlington, VA 22202-4153  
UNITED STATES

[jdangles@cbic.org](mailto:jdangles@cbic.org)

Go Back

Continue



9. The next screen will ask if you require special accommodations for your examination. If you do not require accommodations under ADA (Americans with Disabilities Act), do not check this box. Click “Save and Continue”.

MY PROFILE GET CERTIFIED

## Special Accommodations

Do you require special accommodations?

Go back

Save and Continue



**NOTE:** Candidates who have a learning disability, a psychological disability, or other disability that requires an accommodation in testing should check this box and upload both the Documentation of Disability Form and the Request for Special Exam Accommodations Form before clicking “**Save and Continue**”.

## Special Accommodations

---

Do you require special accommodations?

---

[Documentation of Disability Form](#)

Upload

No file selected.

[Request for Special Examination Accommodations Application](#)

Upload

No file selected.



10. Next, confirm the rest of your demographic information and click **“Save and Continue”**.

## Professional Information

\*Highest degree earned Associates Degree ▾

\*Year started in IC 2014 ▾

\*Practice Setting

- Check all
- Acute Care/Hospital
- Ambulatory Care
- Behavioral Health
- EMS/Public Health
- Home Care
- Long Term Care
- Other practice setting
- Self-Employed/Consultant
- Veterans Affairs

Practice area(s)  Check all  
 Allergy/Immunology

- Preventive medicine
- Psychiatry
- Radiology
- Surgery
- Thoracic and Cardiac Surgery
- Vascular Surgery

Practice area - other

Other Profession

\*Please include your name as you would like it printed on your certificate. Genesis Uricochea

New certificants will be contacted by the Award Group upon successful completion of your examination.  
**Note:** CBIC will only print CIC®, LTC-CIP, or a-IPC after your name. We do not include other credentials.

[Go back](#) [Save and Continue](#)



11. Select your preferences and check the “I have read and AGREE with the policies and information contained in the Candidate Handbook and click “**Save and Continue**”.

## Policy and Preferences

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I do not allow CBIC permission to publish my certifying information on the Find a certified professional directory

Exclude from Online Directory

## Professional Organizations

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If you are not a member of APIC or IPAC Canada and would like more information, please indicate below:

I would like more information about:

APIC

IPAC Canada

## How did you hear about us?

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How did you hear about us?

Check all

APIC

CBIC Advertisements

CBIC Exhibit Booth

CBIC Social Media

IPAC

Other professional organization

Recommended by colleague/manager

Recommended by education program/college

Required by employer

Search Engine (Google, Yahoo, etc.)

Candidates are responsible for reviewing the policies and information contained in the Candidate Handbook prior to applying for and becoming certified and/or recertified. I have read and AGREE with the policies and information contained in the [Candidate Handbook](#).

Go back

Save and Continue





12. Click **Pay now**, it will direct you to the payment details.

### Genesis Uricochea

ID 131632

Type Prospect

✖ Application fees are not paid -

[\\$ Pay now](#)



You must meet all the requirements above to submit your application for review

### My Application Status

<a href="#">App Type</a>	<a href="#">Form Id</a>	<a href="#">Status</a>	<a href="#">Submit Date</a>
There are no records.			

13. On the next screen, enter in your payment details and click “Submit Order”.

### Payment Details

Pay Now

Payment amount

Payment method

\*Card number

\*Name on card

\*Expiration date

CSC

Card address 1400 Crystal Dr  
Ste 900  
Arlington, VA 22202-4153  
UNITED STATES  
[Choose another address](#)



14. On the next screen, click the “Submit My Application for Review” button.

### Jessica Dangles

ID 129491  
Type Staff

Application fees are paid



### My Application Status

<a href="#">App Type</a>	<a href="#">Form Id</a>	<a href="#">Status</a>	<a href="#">Submit Date</a>
There are no records.			

15. Now you will see a green bar that states, “**Application was successfully submitted!**”. Your application has been submitted and you should receive a follow up communication from our office within 7-10 business days.

**Jessica Dangles**

**ID** 129491

**Type** Staff

Application fees are paid

Application was successfully submitted!