



**2020 Handbook for  
Candidates for the CBIC Board of Directors**

**A HANDBOOK FOR CANDIDATES  
FOR THE CBIC BOARD OF DIRECTORS**

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## **CERTIFICATION BOARD OF INFECTION CONTROL AND EPIDEMIOLOGY, INC.**

### **HANDBOOK FOR CBIC BOARD OF DIRECTORS CANDIDATES**

#### **INTRODUCTION**

Thank you for your interest in serving on the CBIC Board of Directors. In reading this handbook you are embarking on a new journey in leadership for CBIC, a voluntary, autonomous, multidisciplinary organization which provides direction for and administers the certification process for infection prevention and control and applied epidemiology.

This handbook will give you a better understanding of the opportunity to serve on the CBIC Board of Directors. It is intended as a guide to help you determine how your knowledge, skills and expertise may contribute to the advancement of CBIC and the degree to which an appointment to the CBIC Board would fit with your plans, professional goals and experiences.

The Association for Professionals in Infection Control and Epidemiology, Inc. (APIC), serves as the sole member of CBIC.

Each year the APIC Nominating and Awards Committee (NAC) and the CBIC Nominating Committee work closely together to compile a slate of candidates for the Certification Board of Infection Control (CBIC) Board of Directors. Candidates for the CBIC Board of Directors are approved by the APIC Board of Directors and do not appear on an election ballot. NAC utilizes an evaluation and scoring process for initial ranking of potential candidates. Candidates are assessed on a combination of professional accomplishments and expertise as well as leadership skills and potential.

Specific requirements, duties, and responsibilities are listed in this handbook. If reapplying for a position on the CBIC Board of Directors, you may be asked to update and resubmit your application in order that all of your experiences and qualifications are current. If, after review of this handbook, you have additional questions, or would like to learn more about serving on the CBIC Board, we encourage you to contact the chair of the CBIC or APIC Nominating and Awards Committee.



## **ABOUT CBIC**

### **Certification is Commitment**

The Certification Board of Infection Control & Epidemiology, Inc. (CBIC) develops and administers the examination for certifying infection prevention and control professionals. CBIC is independent and separate from any other infection control-related organization or association.

### **Mission Statement**

The mission of CBIC is to provide pathways to assess and maintain infection prevention competency.

### **Accredited Certification Program**

CBIC's certification program is accredited by the National Commission on Certifying Agencies (NCCA). The NCCA accredits certifying agencies that meet or exceed their standards. NCCA accreditation signifies the highest standards for establishing a valid, reliable and secure certification process has been fulfilled.

### **CBIC Board of Directors**

The CBIC Board meets in person two times a year. In addition, one or two board conference calls may be held each year. Members of the CBIC Board serve on 4 board committees: Executive, Budget and Finance, Judicial and Ethics, Marketing, Policy and Bylaws, Strategic Planning and Test Committee. Ad hoc working groups/committees may be formed by the President, as required. Most committees meet by conference call with the exception of the Test Committee.

The Test Committee meets in person 2-3 times per year. The Test Committee directs and coordinates with the testing agency all activities related to the development of the proctored computer-based examination and the Self-Achievement Recertification Examination.



## **2020 Board of Directors Listing**

*Updated December 11, 2019*

<b>Current Term</b>	<b>Name &amp; Preferred Contact Information</b>	<b>Term Expires</b>
President 2020	Linda Goss, BS, MSN, APRN, NP-C, CIC, FAPIC University of Louisville Global Health Center 550 South Jackson Louisville, KY 40202 Ph: (502) 562-2822 <a href="mailto:szorcsik51@gmail.com">szorcsik51@gmail.com</a>	Second term ending: 12/31/2020
President-Elect 2020	Janet Glowicz, MPH, PhD, RN, CIC 8017 Stallion St Denton, TX 76208 <a href="mailto:kvi1@cdc.gov">kvi1@cdc.gov</a>	First term ending: 12/31/2020
Secretary 2020	Ivan W. Gowe, MS, BS, MLS(ASCP)CM, CIC Pardee Hospital 800 North Justice St Hendersonville, NC 28791 <a href="mailto:ivan.gowe@unchealth.unc.edu">ivan.gowe@unchealth.unc.edu</a>	First term ending: 12/31/2020
Treasurer 2020	Christopher L. Olson, BS, M(ASCP), MLT, CIC University of Colorado Hospital Mail Stop C300, Leprino Building 12401 E. 17th Ave Cubicle 9-040 Aurora, CO 80045 Ph: (720) 848-6980 Cell: (503) 580-6699 <a href="mailto:christopher.olson@uchealth.org">christopher.olson@uchealth.org</a>	First term ending: 12/31/2021
Past President 2020	Roy Boukidjian RN, BSN, PHN, CIC, NE-BC Dignity Health 185 Berry Street, Suite 300 San Francisco, CA 94107 Ph: (818) 921-0380 Cell: (818) 921-0380	Second term ending: 12/31/2020

	Email: <a href="mailto:Roy.Boukidjian@DignityHealth.org">Roy.Boukidjian@DignityHealth.org</a>	
Director 2020	Sandra Callery, RN, MHSc, CIC Public Health Ontario Suite 300 480 University Avenue Toronto, ON M5G 1V2 CANADA Ph: (647) 260-7410 <a href="mailto:sandra.callery@oahpp.ca">sandra.callery@oahpp.ca</a>	Second term ending: 12/21/2021
Director 2020	Elaine Larson, CIC Columbia University School of Nursing 560 W. 168th S Room 600 New York, NY 10032 <a href="mailto:ell23@columbia.edu">ell23@columbia.edu</a>	First term ending: 12/31/2021
Director 2020	Terri Rebmann, PhD, RN, CIC, FAPIC Institute for Biosecurity 3545 Lafayette Suite 463 Saint Louis, MO 63104 <a href="mailto:terri.rebmann@slu.edu">terri.rebmann@slu.edu</a>	First term ending: 12/31/2021
Director 2020 Test Committee Chair	TBD	
Director 2020 Test Committee Co- Chair	TBD	
Director 2020	James F. Marx, PhD, RN, CIC Broad Street Solutions P.O. Box 16557 San Diego, CA 92176-6557 Ph: (619) 656-7887 Home: (619) 507-6279 <a href="mailto:broadstreetsolutions@icloud.com">broadstreetsolutions@icloud.com</a>	Second term ending: 12/31/2021
Director 2020	Karen G. Anderson, MT, MPH, CIC P.O. Box 177 Olema, CA 94950-0177 Ph: (415) 600-2739 Email: <a href="mailto:anderk10@sutterhealth.org">anderk10@sutterhealth.org</a>	Second term ending: 12/31/2020
Practice Analysis Task Force Chair	Jacie Colyn Volkman, MPH, CIC Mission Health System 2 Pine Meadow Asheville, NC 28804	First term ending: 12/31/2021

	Cell: (817) 658-9402 Ph: (828) 213-5464 <a href="mailto:jacie.volkman@msj.org">jacie.volkman@msj.org</a>	
Director 2020	Frank J. Nemec, MD, CIC Ambulatory Surgical Center Of Southern Nevada 3820 S Hualapai Las Vegas, NV (702) 496-3001 <a href="mailto:Fjnemec@gmail.com">Fjnemec@gmail.com</a>	First term ending: 12/31/2021
Director 2020	Robert M. Cooney, CIC 128 Breckenridge Dr. Garner, NC 27529 (919) 784-6492 <a href="mailto:rcooney@ymail.com">rcooney@ymail.com</a>	First term ending: 12/31/2020
Consumer Director 2020	Evelyn McKnight 415 East 23rd Street Fremont, NE 68025 <a href="mailto:Evelyn@honoreform.org">Evelyn@honoreform.org</a>	Public Consumer Second term ending: 12/31/2021
APIC Liaison 2020	Dorine Berriel Cass, MA, BSN, RN, CIC, FAPIC Spectrum Health 100 Michigan Street, NE, MC 175 Grand Rapids, MI 49503 (616) 391-1301 <a href="mailto:Dorine.berriel-cass@spectrumhealth.org">Dorine.berriel-cass@spectrumhealth.org</a>	
IPAC Liaison 2020	Barbara Catt Public Health Ontario 541 Lake Dr. South Keswick, ON L4P 1S4 <a href="mailto:Barbara.Catt@oahpp.ca">Barbara.Catt@oahpp.ca</a>	
Executive Director	Anne N. Krolikowski, CAE 555 East Wells Street Suite 1100 Milwaukee, WI 53202 Ph: (414) 918-9796 <a href="mailto:akrolikowski@cbic.org">akrolikowski@cbic.org</a>	



## **CBIC BOARD COMPOSITION**

The CBIC Board of Directors shall be composed of no less than fourteen (14) (including the Consumer Director) but no more than fifteen (15) Directors who shall be nominated by the APIC Board of Directors.

- (a) At least one (1) Director shall at all times be a physician.
- (b) At least one (1) Director shall at all times be a medical technologist or medical microbiologist with a laboratory medicine background.
- (c) At least one (1) Director shall practice infection control in Canada.
- (d) At least one (1) Director shall practice infection control outside of the United States or Canada.
- (e) Majority of Directors (minimum of 8) will practice infection prevention and control or healthcare epidemiology in a variety of practice settings.
- (f) At least one (1) Director shall be within their initial certification period at the time of election.
- (g) At least one (1) Director shall be the public consumer (hereinafter Consumer Director).
- (h) All Directors, excepting the Consumer Director shall be board certified in infection control and epidemiology.

Any director may fulfill one or more of these criteria set forth in this section.

Directors of the CBIC cannot serve on the Member Board of Directors at the same time. The Board of Directors of the Member shall nominate the Board of Directors of the CBIC at a duly called meeting no later than two (2) months prior to the beginning of the terms of office. Results of the nomination shall be received from the Member and disseminated by the President of the Corporation.





## **Governance Excellence in Certifying Organizations**

### **Leadership Qualities of a Board Member:**

1. Puts his/her agenda aside and does what's best for the organization
2. Builds a sense of fellowship among those with whom he/she works
3. Sees the big picture
4. Is trusted by the other members of the Board and staff
5. Communicates well, in writing and verbally
6. Works well on a team
7. Is accepting of people with opinions different than his/hers
8. Asks questions which challenge the status quo
9. Understands the organization's finances and takes fiscal responsibility
10. Has a strong commitment to the mission of the organization

### **Talents of the Perfect Board Member:**

1. Listens well
2. Effectively solves problems
3. Makes decisions based upon data
4. Is passionate about the organization
5. Understands the finances of the organization
6. Focuses on the mission of the organization in all decision making
7. Has a sense of vision and wants the organization to be more than it is today
8. Understands the needs of the constituents
9. Works as a team member but offers respectful dissent
10. Asks probing questions, especially on matters that are unfamiliar
11. Makes decisions based upon the organization's strategic plan

# **APIC and CBIC Governance Competencies**

## **Advancing the Profession**

Qualified governance leaders are essential for advancing the mission, values and strategic plan of the Association for Professionals in Infection Control and Epidemiology (APIC) and the Certification Board of Infection Control (CBIC).

The following governance competencies are designed to:

- ☐ Communicate expected governance candidate competencies to all stakeholders and the membership
- ☐ Provide criteria for the Nominating and Awards Committee (NAC) to identify, recruit, evaluate, score, and present candidates for the governance leadership ballot
- ☐ Guide members in assessing their readiness for an APIC or CBIC governance leadership position and completing the application

Each expected governance competency includes operational definitions and the desired leadership behaviors.

## **Leading self and organization**

**Develops oneself and promoting the organization:**

- ☐ Regulates one's professional development following critical appraisal from colleagues
- ☐ Promotes trust and confidence in one's own intentions and those of the organization
- ☐ Exhibits the capacity to be aware of, controls and expresses one's emotions to handle interpersonal and professional relationship judiciously and empathetically
- ☐ Articulates one's point of view and responds to conflict in professional manner
- ☐ Reflects one's unique contributions while upholding the needs of the organization

## **Strategic Thinking**

**Demonstrates an understanding of the organization's mission, values, and strategic plan:**

- ☐ Evaluates operational performance and adjusts processes and resources to align with organization's strategic goals while considering both the necessary human and financial resources to meet overall performance
- ☐ Thinks critically and analytically, asks pertinent questions and challenge strategic assumptions when appropriate
- ☐ Analyzes data to inform business decisions and shifts strategic priorities, when necessary
- ☐ Demonstrates capacity for addressing and solving problems
- ☐ Anticipates future trends by assessing current internal and external threats

## **Global Awareness**

**Being receptive to new ideas, behaviors, and peoples:**

- ☐ Adjusts one's thinking to incorporate different, yet relative concepts and ideas
- ☐ Prioritizes member/stakeholder participation in research and innovation
- ☐ Seeks novel solutions to address critical problems facing the organization
- ☐ Collaborates with domestic or international organizations to build productive relationships
- ☐ Tempers the diverse needs of the membership/stakeholders with the organization's mission, values and strategic plan

## **Visionary**

**Creates a shared vision and inspiring members to recognize their role in contributing to the organization's future state:**

- ☐ Imagines novel, bold ideas and creative perspectives on how to adapt to external threats
- ☐ Creates a plan for the future and establishes deliverables to achieve them
- ☐ Aligns innovative activities with the organization's strategic plan

## **Effective Communication**

**Delivers effective messages to motivate and actively engage members/stakeholders in the organization's professional growth:**

- ☐ Builds trust and engages members/stakeholders in open dialogue
- ☐ Demonstrates the 7 C's of written and verbal communication (clear, concrete, correct, courteous, complete, concise, and coherent)
- ☐ Collaborates with governance leaders to create and deliver a shared message

## **Fiduciary Responsibility**

**Ensures trust, confidence, and transparency on the financial decisions of the organization's financial and human resource assets:**

- ☐ Acts in the best interests of the organization and mitigates competing personal or ancillary professional interests
- ☐ Analyzes budgets, financial reports, and financial management to evaluate the financial stability of the association and make appropriate decisions based upon that analysis



### **Board of Directors Job Description**

The CBIC Board of Directors shall be composed of no less than fourteen (14) (including the Consumer Director) but no more than fifteen (15) Directors. Each Director serves a term of four (4) years or until their successor is duly appointed and qualified. Directors shall assume office beginning January 1 of the first year of their term.

All members of the CBIC Board shall:

- Attend and participate in Board meetings and conference calls
- Serve on committees when asked by the President
- Support and understand the organization's mission and purposes
- Support the President and Executive Committee
- Support the management staff
- Determine, monitor and strengthen programs and services
- Help recruit new leaders
- Treat all information learned or shared at meetings as CBIC intellectual property and confidential, including conversations and discussions
- Promote the organization and credential to others
- Participate in the strategic planning process



**Board of Directors**  
**Conflict of Interest Form**

1. During their term of office and for one (1) year after leaving the Board, the CBIC Board members are not permitted to endorse, assist or participate in any educational endeavor which has as its primary purpose the preparation of individuals for passing a certification examination.
2. Any possible conflict of interest on the part of any board member shall be disclosed to other members of the board and recorded in the minutes.
3. Any board member having duality of interest or possible conflict of interest on any matter shall not vote on the matter. The minutes of the meeting shall reflect that a disclosure was made, and the abstention from voting occurred.
4. All new Board members are advised of this policy upon entering office.
5. This policy shall not be construed as preventing Board members from briefly stating a personal position in any matter or from answering pertinent questions by other Board members, since the personal knowledge of a Board member may be of great assistance.
6. Current Board members who participate in educational programs must request (a) that advertisement and printed materials for such programs not include reference to the fact that the participant is a Board member of the Certification Board of Infection Control and Epidemiology, Inc., and (b) that there be no reference to their membership on CBIC Board before, during or after the program. The exception to this clause would be an educational session sponsored by APIC or any other professional organization whose educational goal is to endorse or explain the CBIC certification process.

I agree to abide by the above CBIC  
Conflict of Interest Policy

\_\_\_\_\_  
(Signed)

\_\_\_\_\_  
(Date)



### **DIRECTIONS FOR COMPLETING THE APPLICATION**

Start the process early so you have time to submit all required elements by the due date.

Please read and follow directions carefully. Incomplete applications will not be considered.

Apply online: <https://apic-cbicnominations2020.secure-platform.com:443/a/solicitations/13/home>

1. Completed on-line applications must be received by the deadline announced and include:
  - CV
  - Photograph (.jpg file format; 300 dpi)
  - Conflict of Interest Disclosure Statement
  - References must be identified in appropriate section of the on-line application.
  - Reference letters
2. Identify two references and include their contact information in the on-line application. Please identify two references from the categories listed below:
  - a. Current APIC/CBIC/IPAC Canada officer, board of directors member, or committee chair/member
  - b. Current employer or someone from your workplace setting who can describe and affirm your leadership skills
  - c. APIC or IPAC Canada chapter officer, board of directors members, or committee chair/member or equivalent
  - d. Current APIC/CBIC/IPAC Canada staff member who can describe your leadership skills
  - e. Member of other professional volunteer organization who can describe your leadership skills



## CANDIDATES FOR OFFICE

### Instructions for References

Dear Candidate Reference:

You are being asked to serve as a reference for a candidate for either the APIC or CBIC boards of directors or the APIC Nominating and Awards Committee. Your feedback on the candidate is critically important as we review each candidate's application and supporting documents.

In preparing your letter of recommendation, we ask that you include the following information:

- Governance Competencies Acknowledgement: Please acknowledge that you have reviewed the governance competencies and I believe that this candidate has demonstrated leadership behaviors to warrant consideration for this position. (Include examples)
- Briefly respond to the questions shown below:
  1. How does this candidate demonstrate capacity for identifying and solving problems?
  2. What do you see as this candidate's greatest strengths that enables him/her to serve in a leadership role?

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#### **APIC Headquarter Staff References (*Required for APIC Candidates*)**

In preparing your letter of recommendation we ask that you include the following information:

- Acknowledgement: This candidate has demonstrated the following behaviors:
  1. Engages in committee activities and participates in thoughtful deliberation
  2. Collaborates to build productive relationships
  3. Completes assignments in a timely manner
  4. Demonstrates accountability*(Please give examples and/or address any concerns related to these behaviors)*
- Provide a brief narrative on what you see as this candidate's greatest strengths that enables him/her to serve in a leadership role?

**DEADLINE FOR SUBMISSION: MAY 15, 2020****Eligibility Requirements:**

- Active CIC status
- Active APIC membership for the last two consecutive years
- Candidates cannot be currently serving as an officer or director of another organization whose primary or secondary activities is related to the activities of APIC.
- Candidates cannot be currently serving as a consultant or on the board of an APIC subsidiary – including, but not limited to CBIC and APIC Consulting Services.
- Acknowledgement that you have read the APIC Conflict of Interest Policy and provided your disclosure statement as part of your application package.

**APIC or CBIC Position Desired** (please indicate which organization and position):1<sup>st</sup> Choice: \_\_\_\_\_2<sup>nd</sup> Choice: \_\_\_\_\_3<sup>rd</sup> Choice: \_\_\_\_\_

Name (with credentials): \_\_\_\_\_

Current Title: \_\_\_\_\_

Name of Facility/Institution: \_\_\_\_\_

Type of practice setting \_\_\_\_\_

Work Address: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Work Fax: \_\_\_\_\_

Work E-mail: \_\_\_\_\_

Home Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Home Fax: \_\_\_\_\_

Home E-mail: \_\_\_\_\_

APIC ID No.: \_\_\_\_\_ No. years APIC member: \_\_\_\_\_

IPAC-Canada member ID No: \_\_\_\_\_ (CBIC candidates only)

Active APIC member for the last 2 consecutive years? ☐ Yes ☐ No (Required for APIC candidates)

CIC (Required) Initial year of certification: \_\_\_\_\_ Last re-certification date \_\_\_\_\_



## Conflict of Interest Statements

Are you currently serving as an officer or director of another professional organization? ☐ Yes ☐ No  
If yes, please explain.

Name of the organization: \_\_\_\_\_

Your role: \_\_\_\_\_

Term start date: \_\_\_\_\_ Term end date: \_\_\_\_\_

Is the professional organization's primary or secondary activities related to the activities of APIC?

☐ Yes ☐ No [*Note, final determination subject to APIC Board review and approval*]

Are you currently serving as:

- Consultant, APIC Consulting Services ☐ Yes ☐ No
- Board member, APIC Consulting Services ☐ Yes ☐ No
- Board member, Certification Board of Infection Prevention and Control (CBIC) ☐ Yes ☐ No

**Please be sure you have read the APIC conflict of interest policy included in the candidate handbook, especially the section on "Other Organizations". You are responsible for understanding the policy and submitting a completed conflict of interest disclosure statement with your application. Failure to do so may result in your application being deemed incomplete and not moved forward for consideration by the Nominating and Awards Committee.**

### I. EXPERIENCE/DIVERSITY IN INFECTION PREVENTION AND CONTROL & EPIDEMIOLOGY:

A. Number of years in infection prevention and control: \_\_\_\_\_

*(1-4 years = 1 point) (5-10 years = 2 points) (More than 10 years = 3 points)*

B. Certification in another healthcare-related professional area [ ] Yes [ ] No

Please explain:

*(1 point)*

C. Are you a Fellow in another organization [ ] Yes [ ] No

Please explain:

*(2 points)*

D. Are you a Fellow of APIC? [ ] Yes [ ] No

*(3 points)*

## II. EDUCATIONAL EXPERIENCE:

Indicate highest degree held:

- ☐ Associates/diploma = 1 point
- ☐ Bachelors = 2 points
- ☐ Masters = 3 points
- ☐ Doctorate (Clinical/Academic) = 4 points

*(Max of 4 points)*

## III. GOVERNANCE COMPETENCIES

Qualified governance leaders are essential for advancing the mission, values, and strategic plan of APIC and CBIC. Please address the governance competencies listed below. *(300 words max for entire section)*

- A. Identify a key issue for our profession anticipated within the next five years and how you would envision APIC's or CBIC's position. **[VISIONARY]**
- B. Explain how your strengths, practice setting, experience, and knowledge can help advance APIC's or CBIC's strategic priorities. **[STRATEGIC THINKING]**
- C. Describe how you would uphold an organizational position of APIC or CBIC and mitigate competing personal or professional interests. **[LEADERSHIP]**

*(0-5 points each)*

## IV. ELECTION STATEMENT -- APIC Candidates Only

*This will be included as part of the election ballot for APIC candidates. Please limit your statement to 300 words or less.*

- Please introduce yourself as a candidate to the APIC membership. Using the APIC/CBIC governance competencies in your response, describe why you would be a good candidate.
- In addition, summarize in bulleted format three of your significant infection prevention accomplishments and describe how they have advanced the profession.

## V. PERSONAL STATEMENT – CBIC Candidates Only

Please introduce yourself as a candidate to the CBIC Board of Directors. Using the APIC/CBIC governance competencies in your response, describe why you would be a good candidate as well as your philosophy on certification and specific strategies and goals you would use to help CBIC achieve its vision and mission.

In addition, summarize in bulleted format three of your significant infection prevention accomplishments and describe how they have advanced the profession.

## VI. CANDIDATE REFERENCES (Select from categories shown below)

*Three references required for APIC candidates\**

*Two references required for CBIC Board candidates*

*Two references required for Nominating & Awards Committee candidates*

- ☐ National level: APIC Board Member/CBIC Board Member/Committee Chair/Committee Member
- ☐ Chapter level: APIC **Chapter** Officer/Board member
- ☐ Current APIC/CBIC Staff member (**Required for all APIC Board positions**)
- ☐ Current Employer
- ☐ Member of another professional organization

A. Facility/Institution/Agency:  
Title or professional relationship:  
Name:  
Address:  
Phone:  
Email:

B. Facility/Institution/Agency:  
Title or professional relationship:  
Name:  
Address:  
Phone:  
Email:

**\*Current APIC staff member (Required only for APIC Board positions)**  
C. Organization:  
Title or professional relationship:  
Name:  
Address:  
Phone:  
Email:

## VII. EMPLOYER NOTIFICATION

If elected and you would like someone at your place of employment notified, please indicate below.

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

### **VIII. REQUIRED ATTACHMENTS TO THIS APPLICATION:**

The documents listed below are required when submitting this application for evaluation by the committee:

- **Conflict of Interest Disclosure Statement:** You must include your completed conflict of interest disclosure statement with your application. Failure to do so may result in your application not being moved forward for consideration by the nominating and awards committee.
- **Curriculum Vitae:** Enclose a copy of your current CV. Your CV should include the following items:
  - Education
  - Faculty or academic appointments
  - Certifications (*include dates*)
  - Work Experience (*describe any leadership positions held*)
  - Publications (*authored by you – include dates*)
  - Presentations (*regional, state, national, international*)
  - Abstracts (*poster and oral at national or international meetings*)
  - Awards (*include dates*)
  - Skills & Interests (*related to your occupation*)
- **Photograph:** You must submit/upload a professional color headshot photo with your application. Electronic submissions should be in a .jpg file format with a minimum 300 dpi.

**IX. OTHER SUPPORTING DOCUMENTS:** Please use this section to provide any additional documents or supplemental information you would like the review committee to be aware of in support of your application for office. (*This section is not scored.*)

### **X. AFFIRMATION**

**I AFFIRM THE INFORMATION INCLUDED IN THIS APPLICATION IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE.**

For E-Mail Submission, Click Here to Insert Your Digital Signature

Date

Electronic signature

Printed Name

Title: \_\_\_\_\_

Facility: \_\_\_\_\_

Address: \_\_\_\_\_



## 2020 Nominating and Awards Committee

Purpose of Committee: The Nominating and Awards Committee is charged with the identification and solicitation of potential candidates for APIC and CBIC Office, development of a slate of candidates for the annual elections, oversight of the elections process and management of the APIC Awards program.

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### 2020 Committee Members

#### **Co-chair - Nominating**

Peggy Thompson, RN, BSN, CIC, FAPIC  
Director, Infection Prevention and Control  
Tampa General Hospital  
Tampa, Florida

***Term on committee expires 12/31/2021\****

Email: [pthompson@tgh.org](mailto:pthompson@tgh.org)

#### **Co-chair - Awards**

Valerie Sparks, RN, MSN, CIC  
Coordinator, Infection Prevention and  
Occupational Health  
Midland Memorial Hospital  
Midland, Texas

***Term on committee expires 12/31/2021\****

Email: [vsparks@midlandhealth.org](mailto:vsparks@midlandhealth.org)

\*NAC Co-chairs serve in the leadership position for one year then rotate back into service as a committee member for one more year.

### COMMITTEE MEMBERS

#### **Terms expiring 12/31/2020**

- Andrea "Lynn" Cromer, RN, BSN, MT, MPH, CIC  
Duke Infection Control Outreach Network  
Inman, SC  
Email: [andrea.cromer@duke.edu](mailto:andrea.cromer@duke.edu)
- Kimberly Newman, RN, BSN, CIC  
Baylor University Medical Center Dallas  
Dallas, TX  
Email: [Kimberly.Newman@BSWHealth.org](mailto:Kimberly.Newman@BSWHealth.org)

#### **Senior Advisor**

Karen Hoffmann, RN, MS, CIC, FSHEA, FAPIC  
Center for Medicare and Medicaid/University of  
North Carolina School of Medicine  
Chapel Hill, North Carolina  
Email: [karen\\_hoffmann@med.unc.edu](mailto:karen_hoffmann@med.unc.edu)

#### **Terms expiring 12/31/2022**

- Susan Dolan, RN, MSN, CIC, FAPIC  
Children's Hospital Colorado  
Aurora, Colorado  
Email: [Susan.Dolan@childrenscolorado.org](mailto:Susan.Dolan@childrenscolorado.org)
- Nicole Nomides, MT(ASCP), MS, CIC, FAPIC  
Michigan Medicine/University of Michigan  
Ann Arbor, Michigan  
Email: [nnomides@med.umich.edu](mailto:nnomides@med.umich.edu)

#### **Staff Liaisons**

Barbara Long, CAE (*Nominating*)  
Sr. Director, Governance and Executive Affairs  
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## **2020 CBIC Nominating Committee**

### **Immediate Past President and Chair of Nominating Committee**

**Roy Boukidjian, RN, BSN, PHN, CIC, NE-BC**

Dignity Health

San Francisco, CA

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### **Director**

**Karen Anderson, MT, MPH, CIC**

Olema, CA

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### **President-Elect**

**Janet Glowicz, MPH, PhD, RN, CIC**

Denton, TX

kvi1@cdc.gov



## **Important Dates**

### **Fall 2020 Call for Candidates**

March 27 – May 15	Call for nominations open
May 22-June 12	Candidate applications under review and scoring process.
August - September	Nominating committee finalizes the slate of candidates to be presented to the APIC Board for approval.
Late September/Early October	CBIC Candidates notified of their selection and appointment status
January 2021	Term begins for newly appointed candidates.